

# Welcome Packet

## 2020-2021



MontanaDanceCenter.com | 406-702-7262 | 701 Daniel Street, Billings, MT 59101

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**Thank you for joining us for a great year of dance!**

Please read this packet thoroughly with your dancer. We will be asking you to sign and return the last page of the packet, agreeing to studio policies.

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Now entering it's 5th decade, School of Classical Ballet in Billings, Montana, provides high quality dance instruction for all ages. Emphasizing both artistry and technique, SCB has a strong history of bringing world-class instructors to Billings for many years, providing young dancers with the motivation and skills they need not only as developing dancers but as developing people.

Our studio is known for treating students and families with compassion and respect. Students follow a dress code, learn studio etiquette, master challenging and rewarding choreography, wear beautiful, modest costumes while performing to family-friendly music and themes, and have the opportunity to strive for both the best in dance technique and the best in themselves.

SCB finds its home at Montana Dance Center, a spacious and welcoming center for dance that supports the highest quality of dance instruction in a motivational and encouraging environment. The studio features state-of-the-art sprung floors with specialized marley surfaces in all four studios.

In addition to SCB, the Center is home to:

**Motion Arts Dance Company** | [motionartsdancecompany.com](http://motionartsdancecompany.com)  
**RaizEtna Dance Company** | [raizetnadancecompany.com](http://raizetnadancecompany.com)  
**Arc - A Montana Dance Collective** | [arcamontanadancecollective.com](http://arcamontanadancecollective.com)

This packet is somewhat long, but it has a lot of important information that you will need to know, so please read every page. You will likely also want to visit our website for complete studio information not included here.

We know you will enjoy dancing with us and being part of the vibrant community!

*Betty Loos & Julia Marble Blass, co-directors SCB*

*And all of our amazing instructors and staff!*

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# Important Dates Fall 2020 and into 2021

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Please note that tuition will always be due the 1st of the month and late fees will be applied by the 8th with a one-week grace period, with the exception of September 2020 and January 2021 as you can see below.

Performance and Showing dates will be confirmed as soon as possible for fall and will remain tentative for winter and spring.

## September

8th Classes Start for Fall  
8th Tuition Due  
13th Late Fees Applied  
11th Dances and Drinkses  
18th MADCo Movie Night

## October

Tentative Early Oct Outdoor Performance  
9th Dances and Drinkses  
16th MDDA virtual class  
15-17th No Classes Fall Break  
23rd Dance Film Night ages 13-18

## November

13th Dances and Drinkses  
14th Nutcracker Tea Parties  
20th Dance Film Night ages 8-12  
25- 28th No Classes Thanksgiving

## December

Tentative Early Dec Winter Performance  
11th Dances and Drinkses  
18th Dance Film Night and Holiday Party  
24th-Jan 2nd No Classes Winter Break

## January

4th Classes Start for Spring  
4th Tuition Due  
8th Dances and Drinkses  
10th Late Fees Applied  
15th MADCo Movie Night

## February

5th Dances and Drinkses  
15th No Classes Presidents Day  
19th Dance Film Night ages 13-18  
Tentative Late February Studio Showings

## March

6th-13th No Classes Spring Break  
12th Dances and Drinkses  
19th Dance Film Night ages 8-12

## April

2nd No Classes  
9th Dances and Drinkses  
16th Dance Film Night all ages

## May

4th-5th No Classes  
14th Dances and Drinkses  
Tentative End of Spring Performances

# New This Year!

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## New Class Descriptions

For full descriptions as well as descriptions of all current classes, please see the SCB website.

**Movers and Mini Movers Classes for ages 2.5-7** - Movers classes are based on creative movement and brain dance, using dance and music to develop creative and motor skills in our youngest students, and then developing into more genre-focused classes to introduce skills used in particular styles!

Mini Movers is for ages 2.5-3. Movers is for ages 4-5. Movers Introductory Classes (Pre-Ballet, Hip Hop, Jazz, Tap) are for ages 6-7 unless otherwise specified.

**Zoom Movers and Music ages 2.5-6** - this online Zoomed class offers a variety of interactive dance, music, and voice activities to get kids moving and making music in the comfort of your own home!

**Movers Themed Camp ages 4-7** - this is a longer weekly workshop that will have a different theme every month!

**Just for Boys!** - Like it says, this is a Movers class just for boys that will include more high energy movement that they will love. We have two age groups for this one, both 4&5 and 6&7 years.

**Teen Open Jazz and Contemporary** - For kids who aren't in a traditional classroom during the day, these open level classes will let them get moving in the morning and start learning these fun styles.

**Zoom Teen Ballet** - For kids who need to school from home or simply find it more convenient to take class online, this Zoom class is for teens who have had some previous dance training and want to keep training from home.

**Pointe Classes** - Each level of ballet has its own pointe class. For the older levels it might be within the same block of time, but for the younger it is separate so that those students who don't plan to do pointe can skip it.

**Leaps and Turns** - Dig deep into these important and fun skills that more advanced dancers who study contemporary as well as ballet will love to work on.

**Hand Balances and Floorwork** - This class is designed to be taken in conjunction with the modern/contemporary classes of the same level, expanding students' abilities to move on the lowest level - the floor!

**Teen Modern and Contemporary** - These classes are designed to allow teens to learn or catch up on a particular style of dance in which they are beginners so that they don't have to enter a level with kids much younger than they are.

**Adult Modern and Hip Hop** - This open level class is where adults can come and learn a dance style, whether they are total beginners, they haven't done it since they were kids, or they already have all the skills. Open level means that we will all dance together so a few things will seem really easy to the old pros while a few things will be too hard for the beginner, but we all learn and progress and challenge ourselves together.

**Adult Workout/Yoga** - Get your kid to class and jump in the next studio or just come for yourself. Either way, we will have fun and work hard. Workout classes will be a combination of low-impact cardio, calisthenics, strength training, and maybe even a few dance moves to give you a well rounded workout for both strength and endurance. Yoga classes are taught by a 200-hour certified instructor.

**Dances and Drinkses** - Get ready to have fun at this monthly dance and social event! See description below under "Social Programming."

## Adult Programs

We are thrilled to expand our classes for adults to better help you continue moving and learn new moves throughout your life! In addition to our ongoing weekly Adult **Ballet** class, we are expanding our offerings to include weekly classes **Modern** and **Hip Hop** as well. These classes all take place in the evenings so you can make it over to the studio after a day of work. Both men and women are encouraged to enjoy these dance styles!

As part of our new morning programming, we have added several adult **conditioning classes** at convenient times. Workout classes aimed towards parents will conveniently coincide with our morning kids classes so that you can bring your child and get a great workout while they dance. Get social and get sweaty! We also have a slightly later workout class that you can take conveniently during your lunch break. These will target cardiovascular endurance, muscular endurance, and muscular strength in a fun, safe, and effective class.

Lastly, once a month, have a dancey good time with friends and some drinks at our **Dances and Drinkses** events - read about that below under "Social Programming."

## Morning Programs

In addition to parent conditioning classes, we are opening our studio for classes during the school day

for homeschool and remote-learning dancers! We've added a variety of styles for various ages so that your child doesn't need to wait until traditional after school hours to have movement in their day. You'll find not just ballet but also **contemporary** and **jazz** as well as several classes for our youngest **movers**! These classes can be taken in conjunction with your afternoon/evening classes, but will not have their own recital piece for the end of the year.

If you are maintaining a quarantined lifestyle or you simply cannot make it to the studio, we are offering ballet for teens **online** in the mornings as well! You can't come to us? We can bring it to you. Read more below under "Zoom Classes."

## Social Programming

Who doesn't want to hang out with their friends outside of dance class?! This year we are starting to roll out fun things for our students to do with each other just to hang out, bond, and talk about dance! One of the best ways to do that, and to see more dance from around the world, is with **movie nights**, so we'll have popcorn and pizza and hunker down to watch anything from *Center Stage* to *You Got Served* to *West Side Story* to *Giselle*!

Some movie nights will be reserved just for our MADCo dancers and others will be open to all students of a particular appropriate age group. They will always be on Friday evenings at 6:00 pm; that's right after MADCo rehearsals for those of you in the group! Usually, we will just ask for \$5 for each child to cover all of their food and drinks, and we will let you know all the details in each movie night announcement.

Of course we also have our monthly series for fun-loving adults! Every second Friday, the over-21 crowd can head on over to the studio to join us for **Dances and Drinkses**, where you will learn some dance moves for about an hour and then follow class with a refreshing beverage and hang out. You can come with friends or come by yourself, you don't need a partner or group to join in! We'll do different dance styles all the time, anything from salsa to country line dance to... ballet! Check the website to see which style will be on for the month. Your first beverage is included in the price of the class.

## Zoom Classes and Master Classes

Needless to say, 2020 has brought us some interesting life changes! But most everything has a silver lining and, in particular, we are harnessing the power of the internet to bring more dance to us.

To begin, we will be offering a limited number of classes from our studio over Zoom, starting with **Zoom Teen Ballet** and **Zoom Movers and Music** as part of our new morning program.

We realize that some of you are just not going to be able to make it to the studio for any number of reasons, and we want you to have accessibility.

As a continuation of the **Zoom Master Class** series we started during the shutdown this year, we will be offering Master Classes taught live, only to our students, taught by wonderful instructors from locations all over the world! These classes will have a separate fee to be announced with each class, and take place at the studio though you can also take them from home if you choose. Of course, when possible to do so safely, we will bring in various guest instructors to teach **In-Person Master Classes** at the studio as well. We firmly believe that it is both a fun and incredibly educational opportunity for dancers to experience instruction from world-class instructors to supplement their regular training.

## Private Lessons

Please do not hesitate to inquire if you would like to set up private lessons or semi-privates with any of our instructors in any style! Many of our instructors have training in styles outside of what the studio offers as well and can be booked for any of their many talents as educators. They are happy to work with all ages, and our directors will arrange an appropriate match between student and teacher. The cost and scheduling of privates and semi-privates are separate from your class registration.

Please also inquire if you would like to rent the studio for other dance-related uses such as dance-themed birthday parties.

# Level Descriptions

Class Level	Age	Pre-Requisites <i>(+ = and pass skills requirements)</i>	Suggested Number of Classes per Week <i>(req = required for that level)</i>
Mini Movers	2.5 - 3 years	none	1
Movers	4 - 5 years	none	1
Movers Introductory Themed Camp Movers Hip Hop Movers Tap Movers Jazz Pre-Ballet	6 - 7 years  Unless specified otherwise.	none	1 or 2
Ballet 1	Minimum 8 years	none	1 or 2
Ballet 2	~ 9 - 11 years	Ballet 1	2
Ballet & Pointe 3	~ 10 - 12 years	Ballet 2 +	2
Ballet & Pointe 4	~ 12 - 14 years	Ballet 3 +	2 required or 3
Ballet & Pointe 5	~ 13 - 15 years	Ballet 4 +	3 required plus 1 or 2
Ballet & Pointe 6	~ 14 - 16 years	Ballet 5 +	3 required plus 2
Ballet & Pointe 7	~ 15 - 18 years	Ballet 6 +	3 required plus 2
Modern & Contemporary 1 Hand Balances and Floorwork 1/2	Minimum 8 years	none	1 or 2
Modern & Contemporary 2 Hand Balances and Floorwork 1/2 Partnering/Comp/Chor 2/3	~ 10 - 12 years	Mod/Cont 1	1 or 2
Modern & Contemporary 3 Hand Balances and Floorwork ¾ Partnering/Comp/Chor 1/2 Partnering/Comp/Chor 3/4 Leaps and Turns 3/4	~ 13 - 15 years	Mod/Cont 2 +	2 required plus 1



Modern & Contemporary 4 Hand Balances and Floorwork ¾ Partnering/Comp/Chor 3/4 Leaps and Turns 3/4	~ 15 - 18 years	Mon/Cont 3 +	2 req plus 1
Hip Hop 1	Minimum 8 years	none	1
Hip Hop 2	~ 12 - 15 years	Hip Hop 1 +	1
Hip Hop 3	~ 15 - 18 years	Hip Hop 2 +	1
Jazz 1	Minimum 8 years	none	1
Jazz 2	~ 12 - 15 years	Jazz or Lyrical Jazz 1 +	1
Jazz 3	~ 15 - 18 years	Jazz 2 +	1
Tap 1	Minimum 8 years	none	1
Tap 2	~ 12 - 15 years	Tap 1 +	1
Tap 3	~ 15 - 18 years	Tap 1 +	1
Musical Theater 1	8 - 10 years	none	1
Musical Theater 2	11 - 13 years	none	1
Musical Theater 3	14 - 18 years	Musical Theater 2	1
Morning Teen Jazz or Contemporary	11 - 19 years	none	1 or 2
Zoom Online Teen Ballet	13 - 19 years	Some previous dance experience and at least basic ballet (not total beginner)	1 or 2
Evening Teen Classes	13 - 19 years	Some previous dance experience; can be beginner in that class style	1
Adult Open Classes Dance Classes Workout Classes	Over 18 years and beyond!	none	

# Tuition Rates

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All listed rates are monthly costs.

## Regular Classes

Priced by total class time per week, such that:

<b>Hours of Classes per Week</b>	<b>Payment Per Month</b>
0.75	52
1	60
1.25	68
1.5	78
1.75	88
2	98
2.25	108
2.5	118
2.75	128
3	138
3.25	148
3.5	158
3.75	168
4	178
4.25	188
4.5	198
4.75	208
5	218
5.25	228
5.5	238
5.75	245
6	250
6.25	255
6.5	260
6.75	265
UNLIMITED - 7 and more	270

5% discount on tuition for each subsequent child, same family

## Zoom Classes

Movers & Music: \$48

Teen Ballet x1: \$52

Teen Ballet x2: \$78

## Adult Classes

Workout Single Class: \$15

Workout Ten Class Card: \$140

Workout Ten Class Card if you or your child are enrolled in other classes: \$130

Dance Single Class: \$18

Dance Ten Class Card: \$170

Dance Ten Class Card if you or your child are enrolled in other classes: \$160

Dances and Drinkses Single Class: \$25

## Registration Fees

\$35 for first student

\$50 for two students, same family

\$10 for each additional student thereafter

5% discount on tuition for each subsequent child, same family

There are no registration fees for adult classes.

# COVID-19 Protocol for Dancers and Parents at School of Classical Ballet / Montana Dance Center

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School of Classical Ballet is committed to protecting the health and safety of its dance families.

***Please understand the importance of following our rules. If you feel that you are unable to follow these rules below then we ask that you please not attend the in-studio classes at this time. Contact our office administrator for access to classes via Zoom. Not all classes will be offered on Zoom.***

1. Social distancing is required from the moment you are at the studio and throughout classes.
2. Students must be prompt for class drop off and pick up. NO early drop offs - NO late pick ups.
3. Come with MASKS ON - the teacher will inform you when they may be removed.
4. We require masks to be worn anytime you are not in the dance studio room.
5. NO parents, guardians, or other family members can stay in the lobby.
6. Shoes to be left at the front door on shoe racks.
7. Dancers should go straight to their studio rooms with dance bags and belongings in hand.
8. Each dancer will be designated a spot to place their bag in the studio and a place to stand at barre and/or at center.
9. All studio doorknobs, light switches, bathroom handles (toilet & sink), sound system knobs, all ballet barres, etc will be cleaned between groups of dancers. Please do not touch anything you don't have to.
10. Dressing rooms are to be used only for changing. No hanging out.
11. Please follow your best and most conservative judgement - if your dancer is feeling sick, do not come to the studio. If someone in the family is feeling sick, either stay home or assume you will wear a mask at all times in the studio.

We apologize for the inconvenience this may create for you, but please realize that this is for your health, your friends' health, and your families' health!

***As the knowledge regarding COVID19 is constantly changing and we will do our best to stay up to date with local and federal recommendations.***

***Should Montana and/or Yellowstone County revert to an earlier phase, we will immediately switch to an adapted schedule of Zoom classes much like we did in April and May. In such a situation a revised schedule and Zoom information will be confirmed and sent out as soon as possible.***

# Studio Policies

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## Class Placement

The first few weeks will be reviewing and getting everyone comfortable with the new classes and teachers. This will ensure we have dancers placed in the correct level. Dancers are placed based on various criteria including skill, physical development including strength, and potential. Age plays a role but is not necessarily a determinant. The only classes for which age is the only requirement is for the Mini Movers and starting into a level 1 class. Even though your child gets older this does not automatically mean they move to a higher level.

Our classes are limited in size to ensure dancers get the best possible attention in their training! We will start a new class to accommodate new dancers if a class is full.

**We may cancel a class if enrollment is low, or we may determine that your child should be in a different level appropriate for their development. We ask that you leave some flexibility in your schedule until after the second week of classes in case we need to merge two smaller classes or move your student to a different level and the times shift from what you originally enrolled.**

## Pointe Classes and Pointe Shoes

This year, pointe classes are going to be placed right after the ballet class with the corresponding level (Ballet 3 will take Pointe 3, etc.). This is designed to give more attention to pointe work for all ages. Ballet levels 6 and 7 will have pointe work incorporated into their regular technique classes.

SCB strives to challenge dancers without sacrificing safety. Wearing pointe shoes before the dancer has the necessary strength and technique is dangerous and not worth the risk. We ask that dancers wait for the ballet faculty to determine readiness before purchasing and using pointe shoes. General guidelines for pointe readiness are:

1. Age - dancers should be 12 years of age or older.
2. Strength - dancers are required to be taking three (3) ballet technique classes per week.
3. Technique - though dancers may have years of training, if technical aspects of ballet have not been developed (straight knees, pointed feet, core control, turn-out, etc.) they will not be ready for pointe shoes.

Once a year, SCB has the Pointe Shop (a traveling pointe shoe store) stop at our studio. This is a great time to get fitted for and purchase shoes. If getting shoes mid-year, ask your teacher for the nearest

pointe shoe stores or websites.

## Dress Code

Having a dress code for dance class honors the art form, the teacher, and fellow students. A properly dressed dancer shows respect for their work, their class, and their school.

Below is the dress code for our Mover and Ballet classes. Please find our full dress code and appropriate attire for all classes on our website: [montanadancecenter.com/scb-dress-code](http://montanadancecenter.com/scb-dress-code). Purchase is available online through Discount Dance Supply using the link above and clicking on “Shop Here.”

Please note that commonly, after age 8, underwear is not worn under tights, leotards, and costumes.

Class Level	Dress Code
Mini Movers & Movers	Girls: pink leotard and pink footless tights Boys: light colored t-shirt and black shorts or leggings
Ballet 1	Girls: mulberry tank leotard, pink convertible tights, pink split sole ballet slippers Boys: white t-shirt, black shorts or leggings, black or white split sole ballet slippers
Ballet 2	Girls: garnet tank leotard, pink convertible tights, pink split sole ballet slippers Boys: white t-shirt, black shorts or leggings, black or white split sole ballet slippers
Ballet & Pointe 3	Girls: teal tank leotard, pink convertible tights, pink split sole ballet slippers, pink pointe shoes with elastics and ribbons (if en pointe) Boys: white t-shirt, black leggings, black or white split sole ballet slippers
Ballet & Pointe 4	Girls: burgundy tank leotard, pink convertible tights, pink split sole ballet slippers, pink pointe shoes with elastics and ribbons (if en pointe) Boys: white t-shirt, black leggings, black or white split sole ballet slippers
Ballet & Pointe 5	Girls: black tank leotard, pink convertible tights, pink split sole ballet slippers, pink pointe shoes with elastics and ribbons Boys: white t-shirt, black leggings or men’s tights, black or white split sole ballet slippers
Ballet & Pointe 6	Girls: black tank leotard, pink convertible tights, pink split sole ballet slippers, pink pointe shoes with elastics and ribbons Boys: white t-shirt, black leggings or men’s tights, black or white split sole ballet slippers
Ballet & Pointe 7	Girls: black tank leotard, pink convertible tights, pink split sole ballet slippers, pink pointe shoes with elastics and ribbons Boys: white t-shirt, black leggings or men’s tights, black or white split sole ballet slippers

## Attendance

Regular attendance is important in order for each dancer to progress.

We need to be informed if your dancer will be absent from class. Please call and leave a message or email [mtdancecenter@gmail.com](mailto:mtdancecenter@gmail.com) in advance of the class to let us know about absences from regular classes and rehearsals. If there was an unexpected absence, please still inform us as soon as possible that your dancer is accounted for and if they will join us for their next lesson.

If your dancer must consistently arrive a few minutes late or leave a few minutes early from a class, you must let us know in advance.

Studio and Dress Rehearsals for performances are mandatory. If a dancer cannot consistently participate in rehearsals then they will not be able to participate in the performance. Please keep in mind if schedules change, we need two month's notice of withdrawal from classes or performances in order to ensure any amount of refund for purchases already made.

## Belongings

Dancers should have a dance bag to keep everything they need for class: shoes, extra bobby pins, hair ties, etc. Students must place all belongings on the hooks or cubbies in designated areas. **Please put your name on everything!** Leave valuables at home. SCB, MDC, and all faculty/staff are not responsible for lost or stolen items.

If your dancer loses an item, please check the lost & found in a timely manner. All items still in the lost & found at the end of the semester will be removed, washed, and donated.

## How to Create an Account in DSP

Dance Studio-Pro (DSP) is our online system. Using DSP makes it convenient to see calendar dates, pay online, and register for classes all in one place and digitally. **Please make sure the mobile phone number and primary email address we have on file for you are correct and up-to-date.** DSP emails and texts are our PRIMARY way of communicating with you. Use this link to create or login to your account:

[www.dancestudio-pro.com/online/schoolofclassicalballetregistration](http://www.dancestudio-pro.com/online/schoolofclassicalballetregistration)

If you do not have access to the internet or are otherwise unable to use DSP and emailing for payments and/or getting studio announcements, you must make an arrangement with the studio for an alternative method to receive important messages.

*A print out of step by step instructions for creating an account can be found at our front desk and on our website.*

## Tuition Payments

Tuition is due the first of each month. A \$25 late fee is automatically applied if payment is not received by the 8th. Tuition stays the same each month regardless of a 3 or 5 week month.

Payments may be turned into the payment box in the lobby or made online through DanceStudio-Pro (DSP). You are encouraged to select the auto-pay option when registering in DSP.

If using a check, always write your dancer's name and what the payment is for in the memo section of checks. **Checks must be made out to SCB.** Do not put your teacher's name or the director's name. Returned checks are subject to a \$20 returned check fee. Cash payments are accepted if given in an envelope to a studio administrator. You MUST receive a receipt for proof of payment so please DO NOT put cash in the payment box.

Written notification is required TWO MONTHS in advance if a dancer decides to drop a class. Tuition will continue to accrue until SCB receives written notification. SCB cannot give refunds for tuition, registration, and/or costumes if a student drops a class with fewer than two months notice.

## Other Payments: Costumes, Adult Class Cards, etc.

You can expect costumes to range from \$50-65/costume for Mini Movers and Young Movers and \$60-85 for all other classes. If paying by cash or check, costume payments should have their own check as payment and NOT be combined with tuition payments. If SCB does not receive a costume payment by the due date, a \$25 late fee will be charged. Delayed payments may result in us being unable to order a costume on time for your dancer.

Exact costume fee(s) will post to your account the first week of November. *There is no costume fee for many classes because they are not part of the recital or are combined with other classes for recital. Please see "class details" in DSP to find out what is required for your child's classes.*

For adult classes, you can purchase single classes and class cards online in DSP and then either pay at that time online or pay at the studio when you come for a class.



# Dance Studio Etiquette For Students

## 1. BE IN CLASS

**Arrive on time.** If you can't avoid being late, make eye contact with the teacher prior to entering class and wait for their permission to enter. When possible, notify your instructor if you will be late or absent. After class, be sure to apologize for your late arrival.

**Stay for the entire class.** It's always best to stay for the entire duration of the class, but if you must leave early, talk to the teacher beforehand and make your exit as quickly and discreetly as possible.

## 2. BE PREPARED

**Have the clothes and shoes required for each class.** Ballet classes have an assigned uniform which dancers are expected to wear each class. This includes having hair pulled back and away from faces. Remember everything you need for class prior to heading into the studio.

**Prevent disruptions.** Students should arrive early to use the restroom or do it at the very beginning of class. Unless it's an emergency, which can happen, avoid disrupting class to use the restroom.

Dancers going in and out can be distracting to your peers, as well as for the instructor. You may also miss something important if you are not in class. If you need to use the restroom, ask your instructor for permission first.

## 3. BE RESPECTFUL

**Be quiet and listen while your dance teacher is giving instructions.** That means no talking when your teacher is talking. Try to listen for the answer yourself, before interrupting class with a question that has already been asked and answered.

**Be courteous.** At the end of class, applaud and thank the instructor. Show them your appreciation for the planning and preparation that went into class.

**Pay attention at all times and stand like a dancer always.** You should always present yourself with good posture and show that you are ready to learn. Dancers shouldn't sit down in class (unless instructed to do so), hang on the barre, stand with crossed arms, or otherwise portray indifference.

**Demonstrate good spatial awareness.** Be aware of your body as you are moving. This includes giving the instructor space and not crowding other students.

**Treat others with kindness.** Be respectful to each other by limiting conversations to others so they can focus. Also, be encouraging and helpful as your fellow dancers are doing their best, just like you.

## 4. WORK HARD

**Don't be afraid to ask questions.** Your dance teachers are there to help you become a better dancer!

Be sure to ask for clarification when necessary. Ask questions by raising your hand and waiting for the teacher to call on you. This will help when you are confused to improve and progress as a dancer.

**Try your best.** If class feels too challenging or you are having a bad day never walk out of a class or sit down in frustration! Hang in there and try your best! No one will fault you for that. Practice makes PROGRESS!

## Dance Studio Etiquette for Parents

1. **Always arrive on time.** Please be sure to return on time to pick up your dancer.
2. **Help your child be prepared for class. Make sure your child is wearing** the appropriate required clothing, they have their dance shoes, and long hair is pulled back from the face. Please stay if your young dancer needs assistance in the restroom, instructors cannot leave the rest of the class to attend to potty breaks. All dancers should try to go before class.
3. **Read and understand this whole packet, and ask questions for clarification. By signing the agreement that you understand and agree to all information in this packet, we expect you to adhere to your agreement.**
4. **Volunteer when you can.** We want parents to be a part of our community and you can help make our studio the best it can be!
5. **Trust the Instructor and allow them to do their job!** If you have a question or comment, feel free to talk to the teacher after class (not during). If you are in the studio, do not communicate with your child during class. If your child is being disruptive, allow the teacher to make behavior corrections. We will always come get you and communicate concerns with you if need be.
6. **Encourage your child.** Whether or not you expect or support a decision to pursue dance seriously or even professionally, support your child's love for movement and performance so that they can feel the greatest freedom and happiness when they dance.

## Additional Studio Policies

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1. Street shoes are to be left in the lobby under the coat rack on the shelves.
2. All belongings go with you into your studio in a neat pile placed around the perimeter of the room.
3. NO street shoes, glittery outfits, or gum allowed.
4. NO FOOD OR DRINKS anywhere in the dance center except in the kitchen at the tables.
5. All food and drink garbage is to be thrown into the kitchen garbage ONLY.
6. Clean up after yourself.
7. No running, screaming, jumping on or off the furniture or in the halls, in the lobby, etc.
8. Dance shoes, dance attire, and costumes are not to be worn outside.
9. Wear cover-up clothing over leotard and tights to and from the studio & performances.
10. Longer hair must be securely and neatly pulled back away from the face and neck for class.
11. Longer hair must be in a neat BUN for ballet. No messy buns.
12. NO jewelry (big earrings, necklaces, bracelets, etc) may be worn in class.
13. Studio doors are unlocked 15 minutes before the first class of the day.
14. Dancers over age 8, be ready to enter the studio at class start time.
15. Mini Movers, your teacher or the helper will come get you from the lobby for your class.
16. Dancers under age 8 must not be left unattended in the studio lobby before or after classes.
17. Dancers are not allowed to wait outside the building.
18. Please bring/drop off your dancer no more than 15 minutes before class time, and pick up your dancer within 15 minutes of class end time.
19. Those waiting for rides are unsupervised. Dancers should know what their riding arrangements are.
20. Parents must expect to hear announcements and information from the studio via email, and will be expected to read studio information in a timely manner when it is emailed.
21. Studio rehearsals and rehearsals at venues are mandatory if dancers are in those performances.
22. Misbehavior or continuous disruptive behavior on a students' / parents' part will result in dismissal.
23. Cell phones must have notifications silenced and left in dance bags, not visible. No cell phone use during dance classes.
24. Please inform us, to the greatest extent you're comfortable, about any physical and behavioral differences your dancer has so that our instructors can take it into account. Please note that our instructors are amazing dance teachers and are not equipped to work with students at the widest ranges of physical and mental ability.

Your help is needed to have a nice and clean studio that all may enjoy!

Thank you for your respect and help!



# SCB Contract 2020-



## 21

To ensure quality dance instruction and a smoothly-running studio, we ask the following of parents/guardians and their dancers. Please initial the following and have you and your dancer(s) sign at the bottom. Please add additional student signatures below the first.

Parent/Guardians:

- I will send my dancer to classes and/or rehearsals with the appropriate required clothing.
- I agree to give two (2) months written notice when a student will drop a class(es).
- I will give advance notice to the studio of my dancer's absence from class
- I will ensure the studio has accurate phone numbers and emails to contact me via DSP.
- I agree to make payments for classes promptly or pay an additional \$25 for late fees.
- I understand it is my responsibility to ensure my payment is submitted appropriately.
- I understand that prorating, refunds, or credits are not given for missed classes and that make-up classes can be taken anytime within the same academic year.
- I agree to pay for my dancer's costumes by the due date.
- I agree to make payments for costumes promptly or pay an additional \$25 for late fees.
- I will follow all the rules of studio and parent/guardian etiquette to the best of my abilities.
- I will follow the rules required for covid-19 for so long as they are in place.

Students over Age 8:

- I will wear appropriate clothing and footwear for my dance classes (including the right leotard for my ballet level).
- I will do my best to be on time for each of my dance classes.
- I understand it is my responsibility to keep track of my own belongings.
- I will follow all of the rules for studio and dancer etiquette to the best of my abilities.
- I will follow the rules required for covid-19 for so long as they are in place.

Print & Signature of the Parent/Guardian: \_\_\_\_\_

Print & Signature of the Student: \_\_\_\_\_